

**Regular Meeting to order**

Glenn Burns called the Regular Meeting to order at 5:00 p.m. with the Pledge of Allegiance. The meeting was held with the following Board Members present: Glenn Burns, Scott Richardson, Jon Kochis, Michael Kaper, John Smith, Tom Brennan, and Bill Fagan.

Also present were Staci Knisley, Al Moyer, Steve Griffin, Ben Riggs, Ben Cooley, and Ian Coil.

**Opportunity for the Public to Address the Board**

Mr. Ben Riggs stated that the work that was completed where the old road was taken out appears to have a dip or hump. He thinks there could be an accident on an overrun due to the hump.

Mr. Kochis stated that the project was required to get the approaches back. Visually it may look like a dip, but it is level with the runway. There is a slight grade towards it until you get to the wall. That is the extent of the runway safety area that the FAA requires. We are meeting their requirements. To continue to further in that area, we are moving 9 feet of dirt. It would be 100's of thousands of dollars and it would cost more to move the utilities again. We already paid \$250,000 to move the Utilities. There is always the risk on an overrun, but the approaches are deemed safe. We have some ability to shave a little bit of the hump off the top to the right towards the pipeline. We have exceeded the grant funding to go any further. It will require local dollars to shave some of it off. The Airport is meeting the FAA's guidance and design.

Mr. Coil stated that he still believes that it could be a problem but knows there is always risk.

Mr. Kochis will do some research to see if the dip can be shaved off more.

**Approval of the Minutes for the October 14, 2024, Meeting**

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Voting aye thereon: Kochis, Kaper, Burns, Brennan, Richardson, Smith, and Fagan  
Motion passed.

**Historical Aircraft Squadron (HAS) update**

Nothing to report.

**Fixed Base Operator (FBO)/Airport Management update with Sundowner Aviation – Monthly Board Report**

**Fairfield County Airport Authority Board Meeting  
3430 Old Columbus Road, NW, Carroll, Ohio 43112  
Minutes for November 11, 2024**

a. Monthly Report

Mr. Coil reviewed the FBO Monthly report with the board; see attached to minutes.

b. FBO transfer G2 lease to G3

Mr. Coil asked the board if a transfer would be allowable between the hangars. The FBO, Sundowner Aviation is currently in Hangar G2. The only benefit is that the Gorsuch Hangar has a lot of traffic which is across from Hangar G3. There is no difference in the sizes of the hangars. This would accommodate the new tenant.

The board had no objections.

c. Fuel Machine

Mr. Coil stated that the fuel machine was fixed but another thing has broken. It should be fixed this week. The new software is working well.

d. Research for hangar prices

Mr. Coil presented a sheet of hangar prices nearby; see attached to minutes. He reported that every one of these airports are fully occupied. They have 2-4 people on their waitlist. They have a lot of turnovers.

**Airport Improvement – Jon Kochis & Tom Brennan**

a. Engineer’s Summary Report – Crawford Murphy Tilly, Inc. (CMT)

Mr. Cooley reviewed the Engineer’s Summary report; see attached to minutes.

• **Master Drainage Report**

CMT is preparing a scope and fee for the North Development Letter of Map Revision (LOMR) project.

• **Discussion of FY2026-FY2035 ACIP 10-year plan**

Mr. Kochis reviewed the FY2026-FY2035 ACIP 10-year plan; see attached to minutes.

Mr. Kochis reported that FAA call on November 6 related to our ACIP did not go as well and we may need to rethink our 10-year plan. The FAA did not like the box and commercial hangar projects on the list since our waiting list is mainly for T-hangars and we are a general aviation airport.

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Mr. Cooley stated that the FAA will not support any northern development projects at this point.

Mr. Kochis stated that he anticipates continuing conversations with the FAA.

Mr. Kochis reviewed the Setterlin layout for the construction fence; see attached to minutes. They anticipate their plan will be approved with a start date of November 18.

Mr. Kochis stated that the LOMR is a FEMA process. A hydrological study must be completed for the LOMR. The costs for this are \$77,000 out of local operation costs. The study will take 18-24 months.

Mr. Cooley stated that the study could reduce the environmental costs.

Mr. Kochis asked the Board to review. He recommends that this eventually the LOMR gets approved.

b. Storm Water System Repair

- Quarterly Stormwater Visual Inspection Report

The Board reviewed the report.

c. Master Plan/Hangar Build

Mr. Kochis stated that all 4 new commercial hangars have tenants that have verbally committed. He will start the lease process with those potential tenants. The pricing for the new T-hangars is something that the Board needs to establish soon. The return on investment (ROI) could take longer due to the pricing from a major metro study. The original ROI was \$425 per month with an annual increase built in.

Mr. Kochis recommended that the first thing the board needs to decide whether we need to let the waiting listees have first pick of the new hangars or do we allow current tenants to move.

The board discussed options on rent for the new hangars and on current hangars. No decision was made.

Mr. Brennan recommends that the Board take all the information and continue discuss at a later date.

Dr. Burns stated that we table this discussion and in January put a subcommittee together to discuss hangar rent prices.

**Community Relations – Michael Kaper**

Nothing new to report.

**Facilities and Grounds – Bill Fagan & Michael Kaper**

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Mr. Kochis reported that the sealcoating between parking area in Hangar A & B did not get completed. There was a car in in the lot. This work is tabled to the spring. There is \$1,000 left on the contract and the purchase order will need to be carried over until June of 2025.

**Fixed Base Operator (FBO) Liaison – Scott Richardson**

Nothing new to report.

**Finance - Glenn Burns & Staci Knisley**

**a. Financial Reports**

The Board reviewed the following financial reports:

- Revenue/Expense Summary
- Cash Projection
- Purchase Order list
- Smart Card Fuel Purchases
- Utility cost report

**b. Payment of Bills**

- **Motion to approve retroactively October payment of invoices totaling \$78,777.39.**

On motion of Jon Kochis and second of Michael Kaper the Fairfield County Airport Authority Board motioned to approve retroactively October invoices totaling \$78,777.39; see attached to minutes.

Voting aye thereon: Kochis, Kaper, Burns, Smith, Richardson, Fagan, and Brennan.  
Motion passed.

**c. Budget items**

- **2025 Budget**
  - **Approval of 2025 Budget by Major Expenditure Object Category**

On motion of Jon Kochis and second of Michael Kaper the Fairfield County Airport Authority Board motioned to approve the 2025 Budget by Major Expenditure Object Category; see attached to minutes.

Voting aye thereon: Kochis, Kaper, Burns, Smith, Richardson, Fagan, and Brennan.  
Motion passed.

- **2024 Budget Adjustment - \$100,000 to material and supplies**

Ms. Knisley recommended the Board appropriate from unappropriated in the amount of \$100,000 to materials & supplies to cover end of year fuel purchases.

- **Approval to Appropriate from unappropriated \$100,000 to materials & supplies**

On motion of Jon Kochis and second of Scott Richardson, the Fairfield County Airport Authority Board voted to approve to appropriate from unappropriated in the amount of \$100,000 to materials & supplies; see attached to minutes.

Voting aye thereon: Kochis, Richardson, Burns, Fagan, Kaper, Brennan, and Smith.  
Motion passed.

### **Security & Safety – Jon Kochis & John Smith**

Mr. Kochis reported the camera is back up and running.

Mr. Smith stated he would like to get with Mr. Coil to view the dip in the approach that was discussed earlier.

### **Tenant Relations – Glenn Burns & Bill Fagan**

The board reviewed the following reports:

- Rent Status Spreadsheet
- Hangar Waiting List

### **Web – Tom Brennan**

Nothing new to report.

### **Old Business**

- Precision Pipeline invoice/estimate

Mr. Kochis reported that he let Precision Pipeline know that the work they completed with out our approval will not be paid. They are submitting a proposal for repaving the common apron area that is shared and would be our responsibility.

- Updating leases prior to September 13, 2021

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Ms. Knisley reported that her office is still working on getting them updated.

- Request to delay mowing in the north field  
Nothing new to report.
- FBO researching Hangars in other airports  
Nothing further to discuss.

**New Business**

- Invite from OAA – Friday, November 22 (9:30-1 p.m. @ OSU Airport).
  - Mr. Kochis is attending the legislative alert and will have the opportunity to talk about our airport.

**Informational**

None.

**Calendar of upcoming events and other important dates**

The Board reviewed the following calendar of dates:

- a. CMT Master agreement expires 9/9/2024  
*Mr. Kochis reported that we are waiting on final approval through the Prosecutor software. It will be completed soon.*
- b. HAS mowing and snow removal contract expires on 9/30/2024 - completed
- c. FBO Agreement expires 12/31/2024 (1 year option to renew)  
*Mr. Kochis reported that Sundowner Aviation would like to extend their agreement for one year with no changes. Mr. Kochis recommends the extension. He will have it ready for the December agenda.*
- d. SFY2025 Ohio Airport Improvement Program matching grant application due 12/31/24
- e. Noxious Vegetation Control, Inc. agreement with Douglas Majors – expires 12/31/24
- f. Noxious Weed Control Agreement – expires 12/31/24
- g. MS4 training of Board and FBO by 12/31/2024 (annually)  
*Mr. Kochis will lead the training in the December meeting.*
- h. OTTER/UST renewal expires 6/30/25
- i. Petroleum Underground Tank – UST Certificate of Coverage – expires 6/30/25
- j. Blue Lightning Initiative – report due annually within 30 days of 9/30/25
- k. Storm Water Pollution Plan – review in July 2025 (annually)
- l. QTpod subscription agreement expires 10/29/25
- m. Bill Fagan, Tom Brennan, Scott Richardson board appointments expire on 12/31/2025
- n. Insurance Agreement expires 12/31/2025
- o. Legal services agreement with County Prosecutor – expires 12/31/2025
- p. Hangar J Lease agreement expires 12/31/26

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- q. Jon Kochis, John Smith, and Michael Kaper board appointments expire on 12/31/26
- r. EAA lease renewal with the Board of Commissioners – expiration date of 12/31/26
- s. Glenn Burns board appointment expires 12/31/2027
- t. Lease agreement with Board of Commissioners to operate facilities – 10/25/2027
- u. Hangar A Lease expires 4/30/2032 with an option to renew
- v. FAA lease for space expires 9/30/2032
- w. Co-sponsor agreement with the Board of Commissioners 5/13/2044
- x. SAS land lease agreement expires 6/30/2049

**Adjournment**

On motion of Bill Fagan and second of Tom Brennan, the Fairfield County Airport Authority Board voted to adjourn at 6:24 p.m.

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**Next Regular Meeting is Monday, December 9, 2024, at 5:00 p.m. @ the Airport Terminal, 3430 Old Columbus Road, NW, Carroll, Ohio 43112**

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***Meeting minutes for November 11, 2024 meeting were approved on December 9, 2024.***

\_\_\_\_\_  
Glenn Burns

\_\_\_\_\_  
Bill Fagan

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Tom Brennan

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Jon Kochis

\_\_\_\_\_  
Michael Kaper

\_\_\_\_\_  
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\_\_\_\_\_  
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Aye  
Glenn Burns

Aye  
Bill Fagan

Absent  
Tom Brennan

Aye  
Jon Kochis

Aye  
Michael Kaper

Aye  
John S. Smith

Absent  
Scott Richardson

Staci A. Knisley  
Staci A. Knisley, Airport Clerk



<b>Airport</b>	<b>Community</b>	<b>End Hangar</b>	<b>Large T Hangar</b>	<b>Small T Hangar</b>	<b>Notes</b>
KUYF	Madison County	NA	250	240	Building New T's (Storm Damage)
KVTA	Newark-Heath	225 GA / 400 Jet	265	205	
KCYO	Pickaway County	NA	NA	150	Building 14 new T's
KDLZ	Delaware County	941 (60x90)	252	208	



**Fairfield County Airport Authority  
Board Meeting, November 11, 2024**

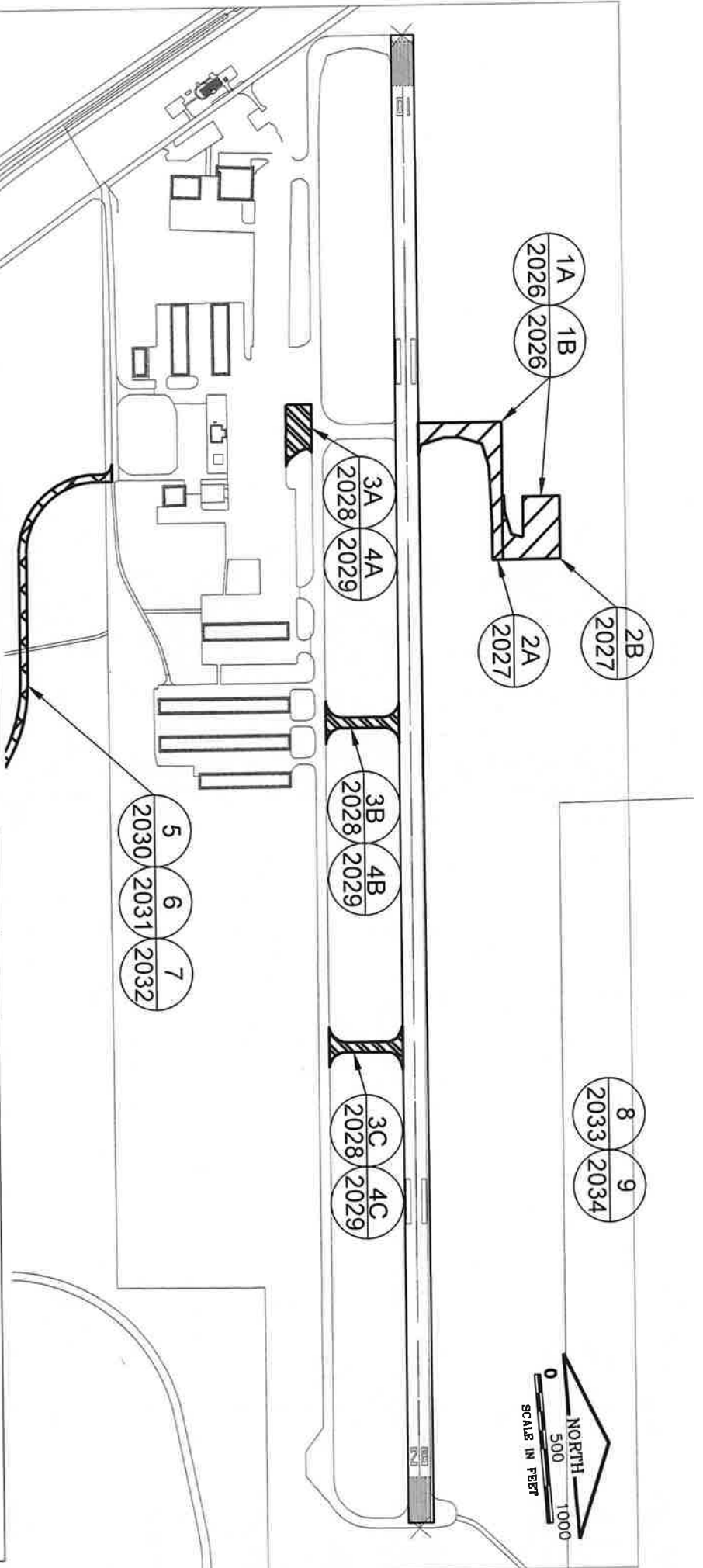
**Engineer's Summary Report**

1. FY 21 FAA AIP Grants  
**Master Plan** – Documents, complete. Grant closeout underway.
2. FY 23 FAA AIP Grant - Master Drainage Report  
CMT and County working on grant closeout. **LOMR scope and fee being prepared.**
3. OH FY 22 State grant – Obstruction Removal (East).
  - a. East End - Phase 2 – On hold, check up every few months.
4. OH FY 23 State grant – West Obstruction Removal.
  - a. March 21, 2024 publication of the updated approach with night operations restored. **Grant closeout submitted, followed up with ODOT.**
5. OH FY 24 State grant – Runway 28 RSA Clearing
  - a. Removal of Election House Road and RSA grading.
  - b. **Work substantially complete. Working on final payment request.**
6. FY 24 FAA AIP Grant – Runway 10/28 Crackseal
  - a. Grant application submitted and revised. Pending grant agreement to proceed with work. Draft contract prepared and ready for contractor review.
  - b. **Work completed, waiting on pay request for processing and closeout.**
7. FY 24 FAA AIP Grant – Apron and Taxilane Rehab/Hangar Development (County funded)
  - a. Contract with Setterlin complete. **Submittal reviews ongoing.**
  - b. **Schedule for work starts mid to late November.**
8. FY 25 FAA ATP Grant application
  - a. Grant application submitted prior to July 31 deadline. **Grant not funded this year, one final attempt in FY26 if desired.**
9. FY 25 FAA Planning Meeting
  - a. Meeting with FAA on October 21. Follow up meeting last week on 11/6 to discuss the potential to start environmental efforts on the north side development. **FAA to provide summary of their desired efforts to prove overall demand is in place to begin this work. Discussion needed if north side development continues to be denied is there another priority?**
10. Action Items:
  - a. LOMR scope and fee review and discussion.
  - b. North side development project status and demand justification. Other priorities?

### 10 YEAR CAPITAL IMPROVEMENT PROGRAM (CIP) FY-2026 to FY-2035

Item #	Description	Fiscal Year	Total Cost	Entitlement	Apportionment Discretionary	Infrastructure Funds	State Non-FAA	Local	Remarks/Item Justification
	Construct North Taxiway (660' x 35') and Apron (3,000 SY) - Environmental	25	\$175,000	\$166,250				\$8,750	
	Install AMQS III	\$26	\$300,000				\$285,000	\$15,000	NWS-NCAA Owned ASOS equipment
1A	Construct North Taxiway (660' x 35') - Design	26	\$50,000	\$47,500	\$0		\$0	\$2,500	
1B	Construct Apron (3,000 SY) - Design	26	\$25,000	\$23,750	\$0		\$0	\$1,250	
	Construct Entrance Drive	TBD	\$2,500,000					\$2,500,000	Proposed Ohio State Capital Funding
2A	Construct North Taxiway (660' x 35')	27	\$500,000	\$450,000	\$0		\$25,000	\$25,000	
2B	Construct North Apron (3,000 SY)	27	\$400,000	\$0	\$0	\$306,247	\$0	\$93,753	
3A	Remove Apron F Pavement - Design	28	\$30,000	\$27,000	\$0		\$1,500	\$1,500	Connecting Taxiways - Remove direct apron access
3B	Remove Taxiway A2 - Design	28	\$40,000	\$36,000	\$0		\$2,000	\$2,000	
3C	Rehabilitate Taxiway A3 - Design	28	\$35,000	\$31,500	\$0		\$1,750	\$1,750	
4A	Remove Apron F Pavement - Construction	29	\$60,000	\$54,000	\$0		\$3,000	\$3,000	
4B	Remove Taxiway A2 - Construction	29	\$140,000	\$126,000	\$0		\$7,000	\$7,000	
4C	Rehabilitate Taxiway A3 - Construction	29	\$160,000	\$39,000	\$105,000		\$8,000	\$8,000	
5	Construct Entrance Drive - Environmental	30	\$150,000	\$135,000	\$0		\$7,500	\$7,500	If not Ohio State Capital Funded
6	Construct Entrance Drive - Design	31	\$100,000	\$90,000	\$0		\$5,000	\$5,000	
7	Construct Entrance Drive - Construction	32	\$2,000,000	\$230,070	\$1,569,930		\$100,000	\$100,000	
8	Partial Perimeter Wildlife Fencing - Phase 1	33	\$250,000	\$150,000	\$75,000		\$12,500	\$12,500	North Side Property Line
9	Partial Perimeter Wildlife Fencing - Phase 2	34	\$250,000	\$150,000	\$75,000		\$12,500	\$12,500	North Side Property Line
10	TBD	35	\$0	\$0	\$0		\$0	\$0	

Beacon? Future ODOT projects?



10 YEAR CAPITAL IMPROVEMENT PROGRAM (CIP) FY-2026 TO FY-2035

ITEM NUMBER	FISCAL YEAR	DESCRIPTION
1A	2026	CONSTRUCT NORTH TAXIWAY (680' x 35') - DESIGN
1B	2026	CONSTRUCT APRON (3,000 SY) - DESIGN
2A	2027	CONSTRUCT NORTH TAXIWAY (680' x 35')
2B	2027	CONSTRUCT APRON (3,000 SY)
3A	2028	REMOVE APRON F PAVEMENT - DESIGN
3B	2028	REMOVE TAXIWAY A2 - DESIGN
3C	2028	REHABILITATE TAXIWAY A3 - DESIGN
4A	2029	REMOVE APRON F PAVEMENT - CONSTRUCTION

4B	2029	REMOVE TAXIWAY A2 - CONSTRUCTION
4C	2029	REHABILITATE TAXIWAY A3 - CONSTRUCTION
5	2030	CONSTRUCT ENTRANCE DRIVE - ENVIRONMENTAL
6	2031	CONSTRUCT ENTRANCE DRIVE - DESIGN
7	2032	CONSTRUCT ENTRANCE DRIVE - CONSTRUCTION
8	2033	PARTIAL PERIMETER WILDLIFE FENCING - PHASE 1
9	2034	PARTIAL PERIMETER WILDLIFE FENCING - PHASE 2
10	2035	TBD

DATE: OCT 28, 2024

JOB No: \_\_\_\_\_

SHEET: 1 OF 1

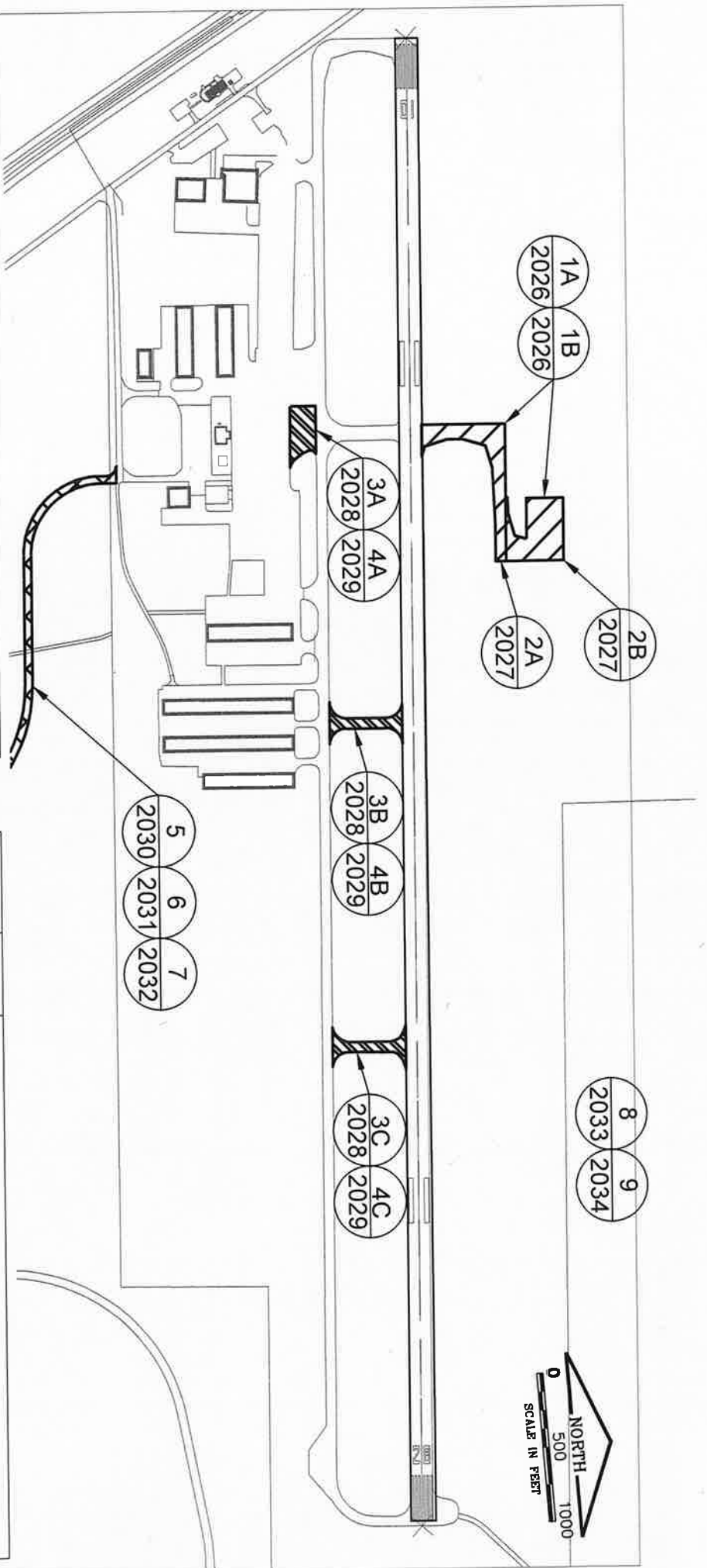


FAIRFIELD COUNTY AIRPORT  
LANCASTER, OH

10 YEAR CAPITAL IMPROVEMENT  
PROGRAM  
FY-2026 TO FY-2035

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10 YEAR CAPITAL IMPROVEMENT PROGRAM (CIP) FY-2026 TO FY-2035

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DATE: OCT 28, 2024  
 JOB No: \_\_\_\_\_  
 SHEET: 1 OF 1



FAIRFIELD COUNTY AIRPORT  
 LANCASTER, OH

10 YEAR CAPITAL IMPROVEMENT  
 PROGRAM  
 FY-2026 TO FY-2035

TAXIWAY ENTRANCE TO REMAIN OPEN NO CONTRACTOR ACCESS

TAXIWAY ENTRANCE TO REMAIN OPEN NO CONTRACTOR ACCESS

Move Fence South away from Apron

NEW 60' X 60' BOX HANGARS

NEW HMA WEST APRON EXPANSION

Low profile barriers when site work is to start

SEE NOTE 2

Square off fence 15 feet of pavement

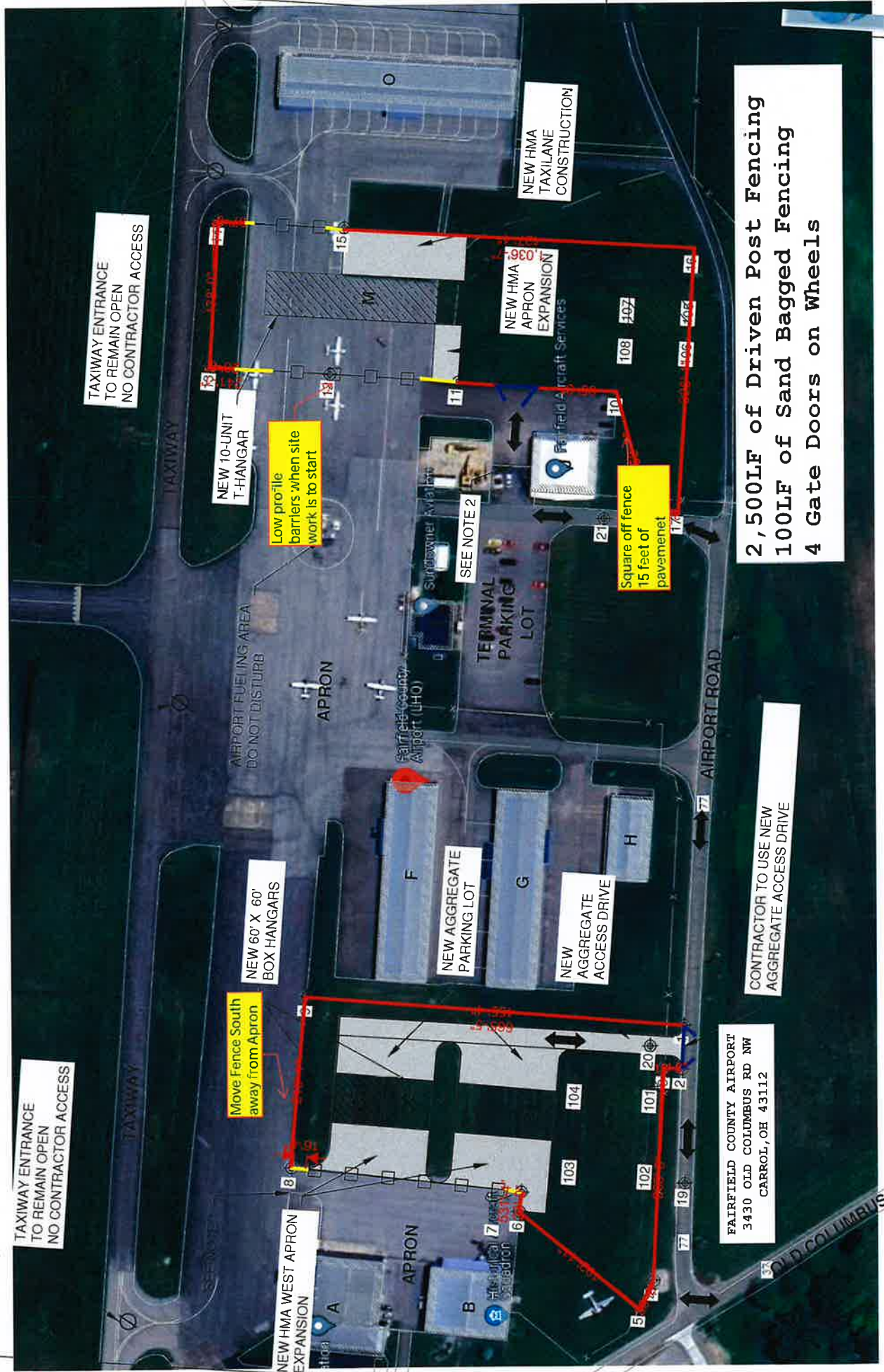
NEW HMA APRON EXPANSION

NEW HMA TAXILANE CONSTRUCTION

FAIRFIELD COUNTY AIRPORT  
3430 OLD COLUMBUS RD NW  
CARROL, OH 43112

CONTRACTOR TO USE NEW AGGREGATE ACCESS DRIVE

2,500LF of Driven Post Fencing  
100LF of Sand Bagged Fencing  
4 Gate Doors on Wheels



**FAIRFIELD COUNTY AIRPORT AUTHORITY**  
**QUARTERLY STORMWATER VISUAL INSPECTION**

**LOCATION & SITE CONTACTS**

<b>Name: Fairfield County Airport Authority</b>		<b>Address: 3430 Old Columbus Road NW Carroll, Ohio 43112</b>	
<b>Telephone: 740-654-7001</b>		<b>Primary Facility Contact Information:</b> Staci Knisley 740-652-7093	
Latitude: N 39° 45' 14.9508" Longitude: W 82° 39' 40.9608"		<b>Security: Fairfield County Sheriff</b> 740-652-7900	
SIC Code 9999	EHS 0	County	Fairfield
Total Impervious Surface Acres: Appx 35		Municipality	Carroll
Total Facility Acres: 235.746			
Storm Water Discharge to Greenfield Creek with 100 year flood diversion toward Claypool Run (NW)			
Name(s) of water(s) that receive storm water from this facility: Hocking River			
Hocking River Watershed			

**Date:** 10-21-24 **Time Storm Event Began:** NA

**Estimated Total Rainfall for Storm Event:** NA

**OUTFALL MONITORING (the outfall from the Water Quality Basin):**

Monitoring Point #1	Time:			
Color				
Odor				
Clarity				
Floating Solids				
Settled Solids				
Suspended Solids				
Foam				
Oil Sheen				
<b>Characteristics to Monitor:</b>				
Color: yellow, brown, green, gray, etc. and degree of color: none, slightly, very, etc.				
Odor: petroleum, chemical, sulfur, algae, sewage, etc. and degree of odor none, slight, strong, etc.				
Clarity: clear, slightly cloudy, very cloudy				
Floating Solids: yes/ no				
Settled Solids (allow to sit for 5 minutes): yes/no				
Suspended Solids (hold a white piece of paper behind jar to see): yes/no				
Foam: yes/no				
Oil Sheen: yes/no				

Were all samples collected within the first 30 minutes of discharge? Yes/no

If no, when were the samples collected? \_\_\_\_\_

\_\_\_\_\_

**SITE INSPECTION:**

<b>Issue Being Evaluated</b>	<b>Yes</b>	<b>No</b>	<b>N/A</b>	<b>Comments (stains, odors, leaks, trash, etc)</b>
Are stored materials exposed to storm water contact?	x			
Are oily parts and/or drums exposed to storm water contact?	x			Building J (east side) on asphalt.
Are the loading and unloading areas clean?	x			
Are areas around containers clean?	x			No increased staining observed.
Is the area around the covered salt storage area free of significant salt?			x	
Is the area around the fuel island and nearest catch basin clean and free of grease, oil, fuel, etc.?	x			No increased staining observed.
Is there a buildup of oil and grease in the parking lots or equipment storage areas?		x		
Are there leaks or stains around drums or aboveground storage tanks?	x			
Is the drainage swale in the south central part of the facility and catch basins clean of debris?	x			Storm system #2 -prioritize clearing of easement and sediment removal at end of pipe.
Are trash cans and dumpsters kept covered?		x		Black barrel at fuel farm left uncovered, trash and water mixed with spill kit.
Is a stocked spill kit available at the fuel island?	x			
Are spill containment materials and stocked cleanup kits readily available?	x			Yellow can at the fuel farm still has a hole about a foot from the bottom. Materials are exposed to rain and are now damaged.
Is there evidence of soil erosion?	x			Achieve 70% grass cover ASAP on exposed soil areas from multiple projects.
OTHER OBSERVATIONS:				

Inspected By: Jonathan Ferbrache -Fairfield SWCD

## FACILITY INSPECTION PHOTOS

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**Fuel Island. Barrel uncovered spill kit mixed with trash and water.**



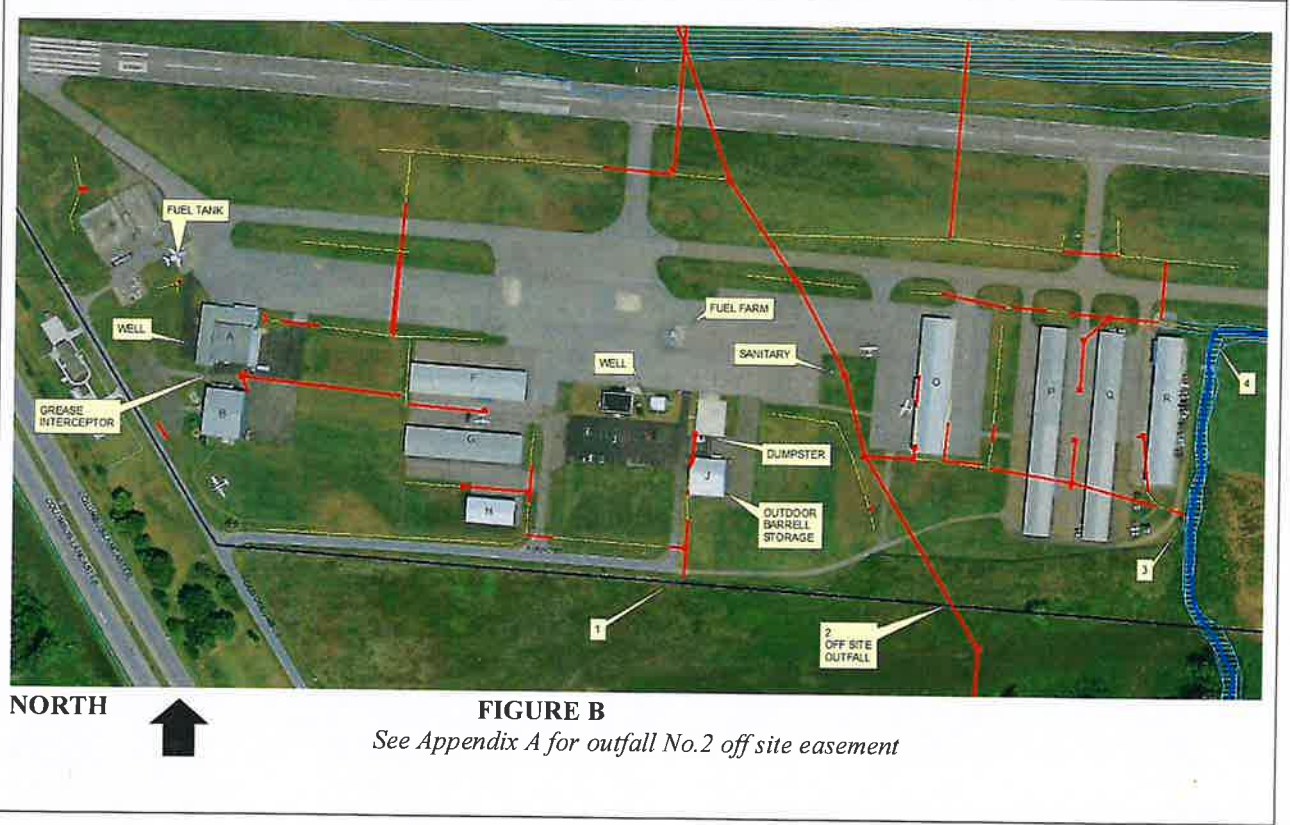
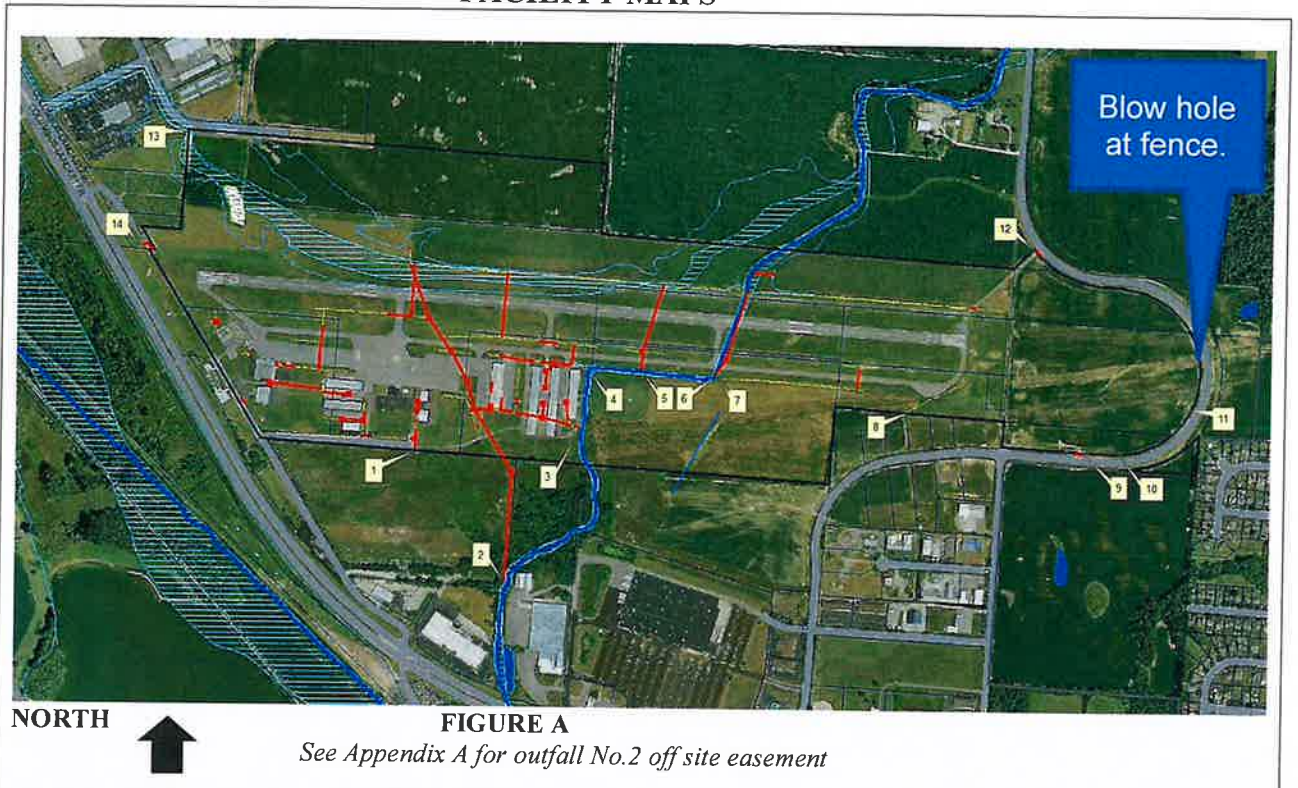
**Fuel Island. Yellow barrel absorbent material damaged.**





**Areas not 70% stable with grass cover.**

# FACILITY MAPS



## **Knisley, Staci A**

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**From:** Kochis, Jon P  
**Sent:** Friday, November 8, 2024 7:48 AM  
**To:** ian.coil@sundowneraviation.com; rooney.pat73@gmail.com; jshaddvw@gmail.com  
**Cc:** Knisley, Staci A  
**Subject:** Construction fence/boundary layout  
**Attachments:** 24140 FC Airport - Site logistics Plan - LHQ notes.pdf

Gentleman,

Attached you will see the layout for the boundaries of construction and how it will impact the Apron. I have asked for the C hangar area to be adjusted so the fence is not on the Apron.

At the T-Hangar site they will be using the gate near Hangar J.

Jimmy, I understand this will be a bit of an inconvenience, but it is the safest way to bring equipment into the site. I have informed the contractor that it will be a very busy area and they should be stopping before crossing over the apron. We will have to make sure cars are parked at the southern end of your apron, in the grass if possible.

Do you have any additional feedback on the site plan?

Thanks, Jon

TAXIWAY ENTRANCE  
TO REMAIN OPEN  
NO CONTRACTOR ACCESS

TAXIWAY ENTRANCE  
TO REMAIN OPEN  
NO CONTRACTOR ACCESS

Low profile  
barriers when site  
work is to start

Move Fence South  
away from Apron

NEW HMA WEST APRON  
EXPANSION

NEW 60' X 60'  
BOX HANGARS

NEW 10-JOINT  
T-HANGAR

NEW HMA  
APRON  
EXPANSION

NEW HMA  
TAXILANE  
CONSTRUCTION

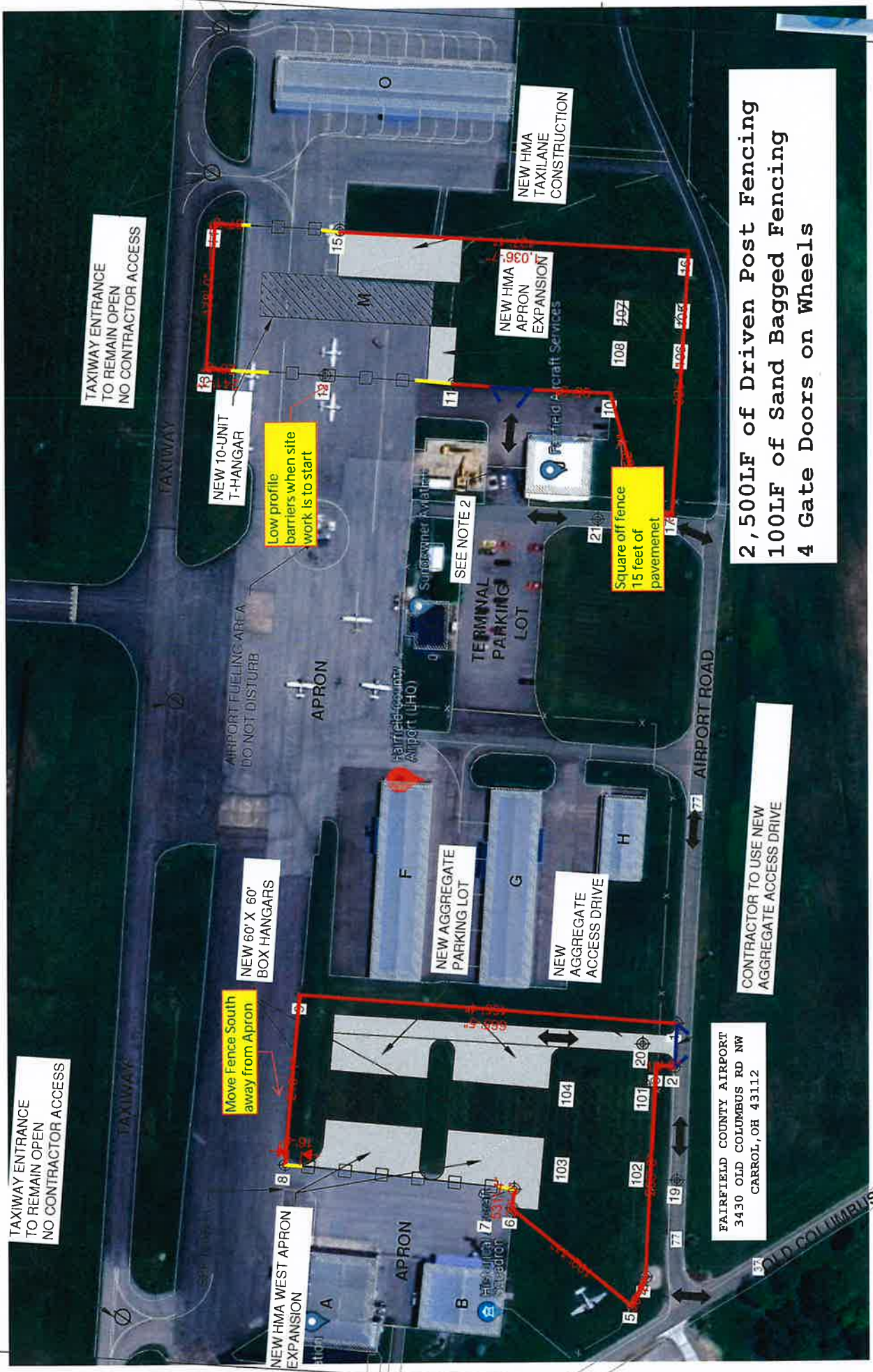
SEE NOTE 2

Square off fence  
15 feet of  
pavement

CONTRACTOR TO USE NEW  
AGGREGATE ACCESS DRIVE

FAIRFIELD COUNTY AIRPORT  
3430 OLD COLUMBUS RD NW  
CARROL, OH 43112

2,500LF of Driven Post Fencing  
100LF of Sand Bagged Fencing  
4 Gate Doors on Wheels



# Fairfield County Airport Authority 2025 Appropriation Budget by Major Expenditure Object Category

**Organization/General Ledger# 80780000 - Operating Fund**

CONTRACTUAL SERVICES	\$279,300
MATERIALS & SUPPLIES	\$625,500
CAPITAL OUTLAY	\$20,000
OTHER	\$3,000

**Total Appropriation Budget by Major Expenditure Object Category** \$927,800

**Approved at the November 11, 2024 Board Meeting**

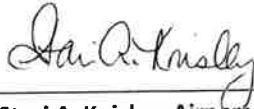
**Motioned by : Jon Kochis**

**Seconded by: Michael Kaper**

**Abstentions: None**

**Absent: None**

**Ayes: Kochis, Kaper, Burns, Richardson, Smith, Fagan &  
Brennan**



---

**Staci A. Knisley, Airport Clerk**

Fairfield County Airport Authority 2025 Budget Detail

Budget Year Project#

2025 Appropriation Budget			2024	24008
			2025	25008
			2026	26008
			2025	
			Appropriation	
			Budget	
AIRPORT OPERATIONS				
80780000 AIRPORT OPERATIONS				
80780000	530000	CONTRACTUAL SERVICES	175000	
80780000	541001	ELECTRIC/UTILITES	30000	
80780000	543000	REPAIR AND MAINTENANCE	70000	
80780000	553000	COMMUNICATIONS/TELEPHONE	2100	
80780000	554000	ADVERTISING	2000	
80780000	558000	TRAVEL REIMBURSEMENT	200	
		<u>CONTRACTUAL SERVICES</u>	<u>279300</u>	
80780000	560000	MATERIALS & SUPPLIES	25000	
80780000	561000	GENERAL OFFICE SUPPLIES	500	
80780000	562600	FUEL (GASOLINE/DIESEL)	600000	
		<u>MATERIALS &amp; SUPPLIES</u>	<u>625500</u>	
80780000	570000	CAPITAL OUTLAY	0	
80780000	574000	EQUIPMENT, SOFTWARE & FIXTURES	15000	
80780000	574300	FURNITURE	5000	
		<u>CAPITAL OUTLAY</u>	<u>20000</u>	
80780000	590310	REFUNDS OF HANGAR DEPOSITS	3000	
		<u>OTHER</u>	<u>3000</u>	
TOTAL	AIRPORT OPERATIONS		<u>927800</u>	

2025 Revenue Estimate

80780000	434600	JET FUEL - AIRPORT	625000
80780000	436200	RENTS AND ROYALTIES	155000
80780000	436220	RENTS - T-HANGARS	0
80780000	436225	RENT - BOX HANGARS	0
80780000	436230	AIRPORT EASEMENT ROYALTY	0
80780000	436235	SPACE RENT AT AIRPORT	500
80780000	436305	RENT - AIRPORT TIE DOWNS	0
80780000	438000	OTHER RECEIPTS	0
80780000	438004	INSURANCE REIMB	0
80780000	438005	REFUNDS	0
80780000	438006	DEPOSITS	1000
80780000	438007	REFUND OF PRIOR YR EXPENSES	0
80780000	438041	REIMBURSEMENTS	0
80780000	439100	INTERFUND TRANSFERS IN	0
80780000	439200	AUCTION/PRIVATE SALES	0
80780005	436200	RENTS AND ROYALTIES	0
80780005	436220	RENTS - T-HANGARS	31000
80780005	436225	RENT - BOX HANGARS	35000
80780008	436200	RENTS AND ROYALTIES	0
80780008	436220	RENTS - T-HANGARS	29000
		<u>2025 Estimated Revenue</u>	<u>876500</u>

-\$51,300.00 Difference between expenses and revenue  
 \$300,000 estimated carryover cash from 2024

**FR2024-11.11.z**

**A resolution to appropriate from unappropriated funds into a major expenditure category for materials and supplies, Fund# 7800 – Fairfield County Airport Authority Board**

**WHEREAS**, additional appropriations are necessary for materials and supplies due to the increase costs and sales of fuel; and

**WHEREAS**, appropriations from unappropriated funds will allow the budget to increase in the major category expense for materials and supplies for org# 80780000.

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**NOW THEREFORE, BE IT RESOLVED BY THE AIRPORT AUTHORITY BOARD, COUNTY OF FAIRFIELD, STATE OF OHIO:**

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Section 1. That the Fairfield County Auditor appropriate from unappropriated funds in the major expense category of materials and supplies for org# 80780000, Fund# 7800.

\$ 100,000      80780000      materials & supplies

---

Motion by: Jon Kochis

Seconded by: Scott Richardson

Ayes: Kochis, Richardson, Burns, Brennan, Smith, Kaper, and Fagan

Nays:            None

Abstentions:    None

Absent: None

Resolution passed on November 11, 2024

  
\_\_\_\_\_  
Staci A. Knisley, Clerk/Secretary

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**For Auditor's Office Use Only:**

Section 1.      \$100,000      80780000 562600

# FAIRFIELD COUNTY



## YEAR-TO-DATE BUDGET REPORT

FOR 2024 10 JOURNAL DETAIL 2024 10 TO 2024 10

ACCOUNTS FOR:	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
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### 80780000 AIRPORT OPERATIONS

80780000 530000 CONTRACTUAL SERVIC	175,000	195,965	154,618.12	14,901.15	23,453.30	17,893.53	90.9%
2024/10/000182 10/07/2024 API	41.00	VND 016659	PO 24000385	SUNRUSH WATER		drinking water services 9/2024	5411512
2024/10/000600 10/15/2024 API	195.00	VND 012572	PO 24006418	LEWELLENS SERVICES I		WILD LIFE TRAP & REMOVAL 9/19/	5412042
2024/10/000601 10/15/2024 API	442.00	VND 003668	PO 24000338	LOCAL WASTE SERVICE		trash disposal for Airport 10/	5411978
2024/10/000957 10/21/2024 API	4,608.33	VND 005637	PO 24007161	BRACKETRE INC		fire extinguisher services for	1587237
2024/10/000960 10/21/2024 API	1,042.54	VND 005790	PO 24000345	OHIO DEPT OF TAXATIO		sales tax for fuel sales 9/1-9	5412475
2024/10/000960 10/21/2024 API	9.95	VND 016659	PO 24000385	SUNRUSH WATER		drinking water services 10/202	5412525
2024/10/001424 10/28/2024 API	200.00	VND 001281	PO 24000328	PORTA KLEEN		rental for portable toilet 10/	5412957
2024/10/001424 10/28/2024 API	8,333.33	VND 007099	PO 24000354	SUNDOWNER AVIATION L		FB0/Airport management service	5413028
2024/10/001424 10/28/2024 API	29.00	VND 016659	PO 24000385	SUNRUSH WATER		drinking water services 10/7/2	5413001

80780000 541001 ELECTRIC/UTILITIES	30,000	32,001	18,365.44	1,665.71	8,035.64	5,600.00	82.5%
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2024/10/000183 10/07/2024 API	56.28	VND 003823	PO 24000481	NORTHEAST OHIO NATUR		3383 OLD COLUMBUS RD REVISED 1	5411443
2024/10/000600 10/15/2024 API	104.13	VND 023650	PO 24000516	FAIRFIELD CO UTILITI		3383 OLD COLUMBUS RD 8/30-9/30	5412100
2024/10/000600 10/15/2024 API	104.13	VND 023650	PO 24000516	FAIRFIELD CO UTILITI		3430 OLD COLUMBUS RD 8/30-9/30	5412101
2024/10/000960 10/21/2024 API	92.62	VND 001373	PO 24000469	SOUTH CENTRAL POWER		HANGAR G - 9/6-10/8/24	5412434
2024/10/000960 10/21/2024 API	173.29	VND 001373	PO 24000469	SOUTH CENTRAL POWER		MOPED ASOS 9/6-10/8	5412435
2024/10/000960 10/21/2024 API	57.17	VND 001373	PO 24000469	SOUTH CENTRAL POWER		3383 COLUMBUS LANCASTER - 9/6-	5412436
2024/10/000960 10/21/2024 API	78.80	VND 001373	PO 24000469	SOUTH CENTRAL POWER		HANGAR F 9/6-10/8	5412437
2024/10/000960 10/21/2024 API	316.90	VND 001373	PO 24000469	SOUTH CENTRAL POWER		TERMINAL RUNWAY LIGHTS 9/6-10/	5412438
2024/10/000960 10/21/2024 API	254.89	VND 001373	PO 24000469	SOUTH CENTRAL POWER		TERMINAL 2 9/6-10/8	5412439
2024/10/000960 10/21/2024 API	155.48	VND 001373	PO 24000469	SOUTH CENTRAL POWER		HANGAR Q 9/6-10/8	5412440
2024/10/000960 10/21/2024 API	97.67	VND 001373	PO 24000469	SOUTH CENTRAL POWER		HANGAR O 9/6-10/8	5412441
2024/10/000960 10/21/2024 API	117.21	VND 001373	PO 24000469	SOUTH CENTRAL POWER		HANGAR P 9/6-10/8	5412442
2024/10/001424 10/28/2024 API	57.14	VND 003823	PO 24000481	NORTHEAST OHIO NATUR		3430 OLD COLUMBUS RD - 9/12-10	5413001

80780000 543000 REPAIR AND MAINTEN	100,000	93,576	58,079.32	25,724.00	11,179.53	24,317.35	74.0%
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2024/10/000600 10/15/2024 API	2,433.00	VND 049980	PO 24000521	JESS HOWARD ELECTRIC		TRENCH IN NEW CABLE TO WINDSOC	5412108
2024/10/000957 10/21/2024 API	35.00	VND 008908	PO 24000496	MTD STATE TIRE CO IN		Flat repair	5412485
2024/10/000960 10/21/2024 API	23,256.00	VND 016709	PO 240004673	RUSSELL, SCOTT		Hangar O painting 10/5/24	5412526
80780000 553000 COMMUNICATIONS/TEL	2,100	2,621	1,871.95	186.11	748.89	.00	100.0%
2024/10/000182 10/07/2024 API	186.11	VND 074480	PO 240006680	A T & T INC		telephone service for Airport	5411544
80780000 554000 ADVERTISING	2,000	2,000	1,131.45	95.88	268.55	600.00	70.0%
2024/10/000957 10/21/2024 API	95.88	VND 017876	PO 24000513	GANNETT MEDIA CORP		10558926 RFQ PROF ENGINEERING	5412535



# FAIRFIELD COUNTY



## YEAR-TO-DATE BUDGET REPORT

FOR 2024 10

JOURNAL DETAIL 2024 10 TO 2024 10

ACCOUNTS FOR: 7800 AIRPORT OPERATIONS	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
80780000 558000 TRAVEL REIMBURSEME	200	213	45.67	.00	117.17	50.00	76.5%
80780000 560000 MATERIALS & SUPPLI	25,000	24,967	3,718.01	.00	11,514.67	9,734.61	61.0%
80780000 561000 GENERAL OFFICE SUP	500	500	.00	.00	100.00	400.00	20.0%
80780000 562600 FUEL (GASOLINE/DIE	525,000	525,000	449,434.76	35,996.54	75,565.24	.00	100.0%
2024/10/000182 10/07/2024 API	35,996.54 VND	005545 PO	24000560 PURVTS	BROTHERS INC	FUEL PURCHASES FOR AIRPORT 9/2	5411464	
80780000 574000 EQUIPMENT, SOFTWAR	10,000	18,000	.00	.00	18,000.00	.00	100.0%
80780000 574300 FURNITTURE & FIXTUR	5,000	0	.00	.00	.00	.00	.0%
80780000 590310 REFUNDS OF HANGAR	3,000	3,000	633.00	208.00	.00	2,367.00	21.1%
2024/10/000182 10/07/2024 API	208.00 VND	111111 PO	MISC VENDORS	REFUND FOR VACATING Q20	5411548		
TOTAL AIRPORT OPERATIONS	877,800	897,843	687,897.72	78,777.39	148,982.99	60,962.49	93.2%
TOTAL AIRPORT OPERATIONS	877,800	897,843	687,897.72	78,777.39	148,982.99	60,962.49	93.2%
TOTAL EXPENSES	877,800	897,843	687,897.72	78,777.39	148,982.99	60,962.49	